

Town of Greenwich

Board of Ethics

Mission Statement

(As adopted February 5th, 2019)

Purpose: As part of its Charter, the Town of Greenwich established the Board of Ethics to encourage and promote ethical behavior in the conduct of its official business. The Board is charged with administering the Town's Code of Ethics and such other responsibilities as the Selectmen may request.

Scope: The Code of Ethics applies to all elected officials and employees of, and consultants to, the Town of Greenwich and members of its appointed boards and commissions. Town rules, procedures and contractual provisions also make private parties, such as Town contractors, responsible for compliance with the Code of Ethics.

Responsibilities: The Board is responsible for:

1. Investigating complaints from the general public of violations of the Town's Code of Ethics and making determinations as to the legitimacy of those complaints.
2. Responding to requests from the Town's elected officials, employees and members of its appointed boards and commissions for advisory opinions as to their responsibilities under the Code.
3. Adopting and revising as appropriate the form used by all Town Officers to report financial interests in Town transactions.

Objectives: By dealing with complaints and requests in a prompt and open manner the Board seeks to:

1. Reassure the general public and the individuals involved that the matters involved have been thoroughly and fairly investigated, examined and analyzed and that all appropriate viewpoints have been heard, and
2. Communicate its conclusions in a clear manner that provides workable guidelines for future conduct.

The Board works to facilitate reporting by Town Officers required under the Code of Ethics in order to increase public confidence in the governance of the Town of Greenwich. It may also provide training, resources and other assistance to Town Officers to help them become familiar with the requirements of the Code and the ethical issues related to the performance of their duties in general.